



Fee Schedule

| Lease Administration Fee Schedule | | | | |
|---|--------------|---------------------------|------------------------|-----|
| Prepared for: Banco Popular North America | | | | |
| Consulting Services | | | | |
| | <u>Units</u> | <u>Per Unit</u> | <u>Extended</u> | |
| Implementation "Kick Off" Meeting / Transition Plan | 1 | \$ 3,000.00 | \$ 3,000.00 | |
| Software Review and Recommendations | 1 | \$ 2,000.00 | \$ 2,000.00 | |
| | | Total: | \$ 5,000.00 | |
| | | Discounted 50% | \$ 2,500.00 | |
| Project Services - Requested | | | | |
| Re-Abstracting/Supplement to BPNA Specification | 202 | \$ 200.00 | \$ 40,400.00 | (1) |
| | | Total: | \$ 40,400.00 | |
| Project Services - As Needed | | | | |
| Owned Property Setup | | \$ 50.00 | | |
| Lease Abstracting - Domestic (up to 2 Amendments) | | \$ 275.00 | | |
| Amendments and Updates (each) | | \$ 50.00 | | |
| Document Exception Review | | Included | | |
| Document Imaging - Indexing and Attaching | | Included | | |
| Database Population | | Included | | |
| 12 Month AP Review | | 25% of Recoveries | | |
| Historical Desktop Audits | | \$300.00 + 20% of Savings | | |
| Full Lease Audit (Pure Contingency) | | 35% of Savings | | |
| | | | \$ - | |
| Ongoing Services (Monthly) | | | | |
| Software Hosting (Harbor Flex) | | At Cost / Pass Thru | | (2) |
| Level 2 - Invoice Verification | Monthly | \$ 8,500.00 | \$ 8,500.00 | (3) |
| Level 3 - Rent Payment Processing & Sublease B&C | Monthly | \$ 2,600.00 | \$ 2,600.00 | (3) |
| Participation in Recoveries | | 20% | \$ - | |
| Participation in Cost Avoidance | | 10% | \$ - | |
| | | Monthly | \$ 11,100.00 | |
| | | Est. Annual | \$ 133,200.00 | |
| Notes: | | | | |
| 1 Alternatives are available to BPNA to reduce this cost, PSG is prepared to offer during live meeting. | | | | |
| 2 Lease Harbor Database Hosting Charges (including Report Writers, Active and Archived records and Portfolio Fee, and other costs) passed thru at no mark up. | | | | |
| 3 This cost may increase by 5% annually and may be adjusted if the lease count increases or decreases by +/- 25 records. | | | | |
| Assumptions for Ongoing Support Fees: | | | | |
| 202 Active Leases within the Portfolio | | | | |
| Anticipates 202 live checks per month: one per property | | | | |
| Reimbursable Costs: | | | | |
| Standard Economy Class Travel, lodging & meals for on-site meetings. | | | | |
| Overnight package delivery & postage for large mailings (i.e. Notice Letters) | | | | |
| Project Rates for "above scope" work as pre-approved | | | | |